

Kawasaki Medical Journal: Instructions for authors

Application form: [MS-W version](#), [PDF version](#)

1. The author should be a member of the Kawasaki Medical Society. However, if the corresponding author is a member, a submission from a non-member will be accepted.
2. The types of manuscripts accepted include original articles, case reports, reviews, etc. The manuscript should be unpublished and must not have been submitted or accepted for publication with another journal.
3. Kawasaki Medical Journal is accepting manuscripts categorized as "Acceptable Secondary Publication". The manuscript submitted to this category should be fit to the following roles announced from the ICMJE (the International Committee of Medical Journal Editors).
<http://www.icmje.org/recommendations/browse/publishing-and-editorial-issues/overlapping-publications.html>
4. When reporting research on human subjects, the work must comply with the principles of the Declaration of Helsinki. Authors should indicate that ethical approval of the study was granted, and where appropriate, that informed consent was given. All animal studies must be approved by the authorized committee associated with the author's institution regarding animal welfare.
5. All grants and funds supporting the manuscript should be noted. In particular, the financial support of studies evaluating the products of a company from which funds or grants were received should be clearly noted, as should the financial support of studies involving any potential, actual or perceived conflict of interest. If authors have no declaration of COI, please describe it at the end of manuscript.
6. The manuscript should be written in English, French or German in a double-spaced format, and should be submitted through digital electronic media such as CD or USB memory stick.
7. The format of the manuscript should adhere to the following guidelines:
 - (1) Submitted files should be grouped into those containing (i) Text, including the Title page, Abstract page, Text pages, References, and Legends for Figures, (ii) Tables and (iii) Figures. Figures should be submitted in Powerpoint (ppt), JPEG or TIFF format. In the case of ppt files, the number of figures/illustrations should correspond to the number of slides. Even if figures include several panels, one figure should correspond to one slide of the ppt file. In the case of JPEG or TIFF files, the number assigned to the figure should be indicated in the name of the file. All files should be named using the name of the first author, followed by an indication of file content (Text, Tables or Figures).
Example: "Otsuki T, Text", "Otsuki T, Tables", "Otsuki T, Figures" (for ppt files), "Otsuki T, Figure 3" (for JPEG or TIFF files)
 - (2) All text should be double-spaced.
 - (3) The title page(s) should include the Title, Full name and affiliation of all authors, Running title (no more than 60 characters including spaces), and Key words (no more than six words). In addition, the name, affiliation, address, telephone number, FAX number, and e-mail address of the corresponding author must be included. The presence of more than one affiliation for the author(s) should be indicated by the use of superscript symbols 1), 2), etc., which should be clearly outlined after the name(s) of the author(s). The affiliations should be written as in 1)——, 2)——, etc.
In the case of Kawasaki Medical School, although the member of department are located in both Mastushima, Kurashiki and General Medical Center in Okayama city, the address of

corresponding author should be the address where the corresponding author is usually working.

(4) The next page should include an Abstract of no more than 500 words. The abstract should not be written in a form detailing the “background”, “methods”, “results” and “discussion”.

(5) The main text section should start from the page next to the abstract page. This section should be divided into the “Introduction”, “Materials (Subjects) and Methods”, “Results” and “Discussion”. For case reports, the manuscript should be divided into “Introduction/Background”, “Case Report” and “Discussion”. If needed, “Conclusions” and “Acknowledgements” may be added.

(6) References must be numbered according to their first use in the text, and should be cited in accordance with the following examples:

Takahashi et al.¹⁾ published...

...was detected¹⁻³⁾, whereas...

.....
...was considered^{1,3,5)}.
.....

(7) The list of references should be added to the text component of the manuscript. For 10 or fewer authors of a particular reference, all authors should be listed; for 11 or more, only the first 3 authors should be listed followed by “et al.” as shown below. The abbreviation of the journal should follow that of the Index Medicus. A website should be listed with its URL address and the date of the last successful access to the site.

• Journal articles

1)Ueki H : Koebner phenomenon in lupus erythematosus with special consideration of clinical findings. *Autoimmun Rev* 4 : 219-223, 2005

2)Sone T, Yoshikawa K, Fukunaga M : Pulmonary tumor embolism from choriocarcinoma: detection with F-18 FDG positron emission tomography. *Clin Nucl Med* 33 : 773-774, 2008

3)Lenz G, Wright G, Dave SS, et al. : Stromal gene signatures in large-B-cell lymphomas. *N Engl J Med* 359 : 2313-2323, 2008

4)Sone T, Yoshikawa K, Fukunaga M : Pulmonary tumor embolism from choriocarcinoma: detection with F-18 FDG positron emission tomography. *Clin Nucl Med* 33 : 773-774, 2008

5) (Epub on ahead : if possible, the date of Epub and doi should be described) Liu W, Tanabe M, Harada K, Koizumi A. Levels of urinary isoflavones and lignan polyphenols in Japanese women. *Environ Health Prev Med* (Epub:2013.4.13), doi: 10.1007/s12199-013-0338-6 (e-pub on ahead).

6) (Epub only ; if possible, the date of Epub and doi should be described) Endo T, Takeyama M, Uemura Y, Haijima A, Okuno H, Bito H, Tohyama C. Executive function deficits and social-behavioral abnormality in mice exposed to a low dose of dioxin in utero and via lactation. *PLoS One* (Epub 2012.12.12.) 2012;7(12):e50741. doi: 10.1371/journal.pone.0050741.

• Books and other monographs

1)Yoshihito Y : Cell membrane, First ed, Weinheim, Germany, Wiley-VCH Verlag. 2003, pp 27-46

• Chapter in a book

1)Gibbs GW, Berry G : Epidemiology and risk assessment. In *Asbestos and its diseases* (Craighead JE, Gibbs AR, eds). New York, USA, Oxford University Press. 2008, pp 94-119

• Website

1)<http://www.mhlw.go.jp/topics/syokuchu/kanren/kanshi/040227-1.html> (2008.12.29)

• Referred article written by non-English with English title, authors names and abstract

1) add like (Article by Japanese (or other language)) after the publication year.

(8) Metrological standards should be written as l (liter / litre), dl, ml, kg, mg, µg, ng, m (meter / metre), cm, mm, µm, nm, hr, min, sec, and so forth. No period is to be placed at the

end of metrological standards. Numbers containing more than three digits should be written with appropriate commas, as in "1,000".

(9) The page number should be inserted at the center of the bottom of each page.

(10) Files of figures/illustrations and tables should be separated from the text file. The files of tables may be submitted in Excel or Word format. The files of figures/illustrations may be submitted in PowerPoint, JPEG, TIFF and other formats. For the publication, the publisher may ask authors to submit different file formats for figures.

(11) The title of a table should be set at the top of the table. The descriptive text and abbreviations used in the table should be set at the bottom of the table. The format of tables should be adjusted according to the journal style.

(12) Legends for figures/illustrations must be separated from all the figures and should be added after the references following a page break. The horizontal size of printed figures should be approximately 70 mm and 142 mm. Before the submission, the overall dimensions of figures and sizes of characters should be checked.

8.If accepted for publication, all manuscripts exceeding more than 15 pages will incur a fee for the extra pages that will be charged to the corresponding author. There is no fee for color figures.

9.Authors are automatically given reprint as PDF format. If authors require printed version of reprints, thirty reprints will be provided at no charge by the journal office. If more reprints are required, the actual expenses will be charged to the corresponding author.

10.The copyright of manuscripts will belong to the Kawasaki Medical Society.

11.The decision regarding acceptance of a manuscript is determined by the editorial committee of the Kawasaki Medical Society by peer review system according to the judgement form more than two reviewers.

12.The publication of articles for scientific repository in non-profit organizations (Universities, Institutes etc.) can be permitted with requisition and contact of permission from our society by E-mail, FAX or letter, can utilize PDF file of article posted on the website of Kawasaki Medical Society (<http://www.kawasaki-m.ac.jp/soc/ed/>).

13.The manuscript should be sent to the following address:

Editorial Committee of the Kawasaki Medical Society

Kawasaki Medical School

577 Matsushima, Kurashiki 701-0192, Japan

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14.Pleae download and fill up following "Application form" and submit with your manuscript. For authors whose native language is not English, there is section to check by native speakes who corrected English of your manuscript. Since the application form is written by Japanese, if you need help, please feel free to contact us.

A note. (Sept., 2017 note) Among the candidates for the Doctor of Philosophy degree in Medical Science application in Kawasaki Medical School graduate school, who are planning submit his/her academic dissertation in Kawasaki Medical Journal, if he/she is applying to the first Doctor degree (so-called KOU-gou), the manuscript should be submitted at the end of July in year when he/she apply his/her degree. If he/she is applying the second Doctor degree (so-called OTSU-go), it should be the end of March.
