

投稿規程

順天堂醫事雜誌投稿規程（平成30年12月 20日改定）

JUNTENDO MEDICAL JOURNAL

(Revised December 20, 2018)

Instructions to Authors

Authors are requested to follow these instructions carefully. Manuscripts not prepared accordingly will not be accepted.

General

1. Juntendo Medical Journal aims to introduce achievements in the fields of Basic and Clinical Medicine, Sportology (Sports Medicine) , Nursing, Preventive Medicine and Public Health. Articles contributed are classified into the following categories: original articles, reviews, minireviews, case reports, study protocols and perspective articles. The articles must be written in English. It is the authors' responsibility to have their manuscripts checked by a native speaker, and a certificate of the check should be presented when the manuscript is submitted.

Authors should respect the privacy of patients and their families. Identifying details should be omitted if they are not essential, but patient data should never be altered or falsified in an attempt to attain anonymity. Complete anonymity is difficult to achieve, and informed consent should be obtained if there is any doubt.

2. To be accepted in Juntendo Medical Journal, Medical research involving human subjects must conform with the WMA (World Medical Association) Declaration of Helsinki (<https://www.wma.net/policies-post/wma-declaration-of-helsinki-ethical-principles-for-medical-research-involving-human-subjects/>) . In addition, research using animals must be carried out in accord with the guidelines of each institution based on applicable government statutes. For Japanese research institutions, the applicable statute is the Ministry of the Environment's notification "Criteria for the Care and Keeping of Laboratory Animals and Alleviation of their Suffering." When a study has undergone evaluation by an ethics committee, etc., the result of that examination must be attached when submitting the manuscript. For research involving humans or animals, make sure the manuscript clearly states that all ethical regulations were observed.

A clinical trial is defined as any research project that prospectively assigns human participants to intervention or comparison groups to study the cause-and-effect relationship between an intervention and a health outcome. All clinical trials must be registered at an appropriate online public registry. The following items are to be stated in the Methods section: how informed consent was obtained from the study participants (i.e., oral or written), the approval number from the institutional review board or ethics committee, a registration ID for the trial, and the trial's start and end dates.

3. The Juntendo Medical Journal accepts manuscripts over a wide area of medical topics from members of the Juntendo Medical Society as well as other researchers in Japan and around the world involved in medical science.

4. Rules governing the length of papers including figures and tables are as follows. Original Articles and minireviews should not exceed 10 printed pages. Case reports should not exceed 4 printed pages. Review articles should not exceed 12 printed pages. The total number of pages can be estimated as described below: Text, about 600 words/page; References, about 20/page; Figures, four 7×5 cm figures occupy about 1 page.

5. With the exception of articles requested by the Editorial Committee, [publication expenses](#) are borne by the author. Authors will be notified of the exact sum.

6.



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7.



Submissions should be original and unique; all submissions to the Juntendo Medical Journal will be subjected to an automated computer search ([Similarity Check](#)) for reused or plagiarized materials carried out by Crossref.org.

Authors (collaborating authors included) must sign and submit [a form](#) attesting that the submitted experimental results are unpublished and not under consideration for publication elsewhere.

8. Regarding conflicts of interest, if the authors or a commercial entity they help guide or control may benefit financially from major or minor results reported in the submitted manuscript, this

conflict of interest must be stated in the text. If no conflict of interest exists, a “[Conflict-of-Interest Statement](#)” signed by all authors should be submitted stating so as well as mentioned in the text that the authors declare no conflict of interest associated with this manuscript.

Submission of manuscripts

Manuscripts should be sent to the following address (submission by email is also allowed).

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If authors have any questions about submission of manuscripts, please contact us at the above phone number or e-mail address.

Arrangement of manuscripts

Manuscripts (including references, tables, legends, etc.) must be typewritten using double spacing on A4 paper with a 3 cm margin and with page numbers indicated on the lower right. Except for standard, widely understood abbreviations, each abbreviation should be written out in full in its first occurrence, with the abbreviation specified in parentheses.

Manuscripts should be arranged in the following order: 1 title page; 2 main text; 3 tables together with any accompanying legends; 4 figure legends; 5 figures; 6 anything else.

Each of the above items should begin on a separate page.

Title page

The first page should include:

- The title of the manuscript in sentence case. No abbreviations other than gene names or in common use.
- Full names of all authors and ORCID (<http://orcid.org>) if desired.
- Affiliations of the authors indicated by numbers (not symbols).
- Equal contribution, if applicable, indicated by asterisk.
- Name, full postal address, including street number and name, and e-mail address of the corresponding author(s).
- Key words (no more than five key words). Refer to Medical Subject Headings in MeSH or Index Medicus.
- Running title preceded by the first author's name (maximum 120 characters with spaces, including the author's name).

Abstract

The second (and if necessary the third) page of the manuscript should contain only the abstract (maximum 250 words) and key words. The abstract must be fully comprehensible without reference to the text.

Abstracts should be divided into sections as follows:

Objective:

Materials (or “Design”):

Methods (or “Interventions”):

Results:

Conclusions:

Section headings

Manuscripts should be divided into the following sections and presented in this order: Introduction; Materials and Methods; Results; Discussion; References.

References

References, including those given in tables and figure legends, should be numbered sequentially in the order they appear in the text and listed in numerical order at the end of the manuscript under the heading “References”. In the text, citations should be indicated as superscript numbers with an end parenthesis character following each citation number. Three or more consecutive citations should be indicated as a range using a hyphen, e.g. “3-5”. Any cited URL should be provided in the text, enclosed in parentheses. Journal titles should be abbreviated as shown in Index Medicus and List of Journals Indexed. When there are six or fewer authors, all should be listed; when there are seven or more, include only the first three and add “et al.” Please note the following examples. Example citation list entries: (1) from a journal, (2) from a book

1) You WC, Blot WJ, Li JY, et al: Precancerous gastric lesions in a population at high risk of stomach cancer. *Cancer Res*, 1993; 53: 1317-1321.

2) Matsumoto A, Arai Y: Hypothalamus. In: Matsumoto A, Ishii S, eds. *Atlas of Endocrine Organs*. Berlin: Springer-Verlag, 1992: 25-38.

Tables

Tables with suitable titles and numbered with Arabic numerals should be placed at the end of the text on separate sheets (one table per page). They should be understandable without referring to the text. Column headings should be kept as brief as possible, with units for numerical information included in parentheses. Footnotes should be labeled a), b), c), etc. and typed on the same page as the table they refer to.

Figures and legends

Figures should also be submitted on separate pages at the end of the article using a separate page for each figure. They should be numbered in order of appearance with Arabic numerals (e.g. Fig. 1, Fig. 2). Author(s) must pay printing costs for color photographs. Electron micrographs should contain a scale. Individual figures may not exceed the size of a Journal page. Graphs or drawings containing typewritten characters are unacceptable. Numbers, letters and symbols must be large enough to be legible after reduction. In principle, figures should be suitable for publication, and jpg digital files preferred. Each figure must have an accompanying legend, which should be understandable without reference to the text. All figure legends are to be double spaced, and should be collected together as text page(s), rather than being attached to their respective figures.

