寸で写真取りして使用できるものを用意する．
●顕微鏡写真等の縮小，拡大率を正確に示すべき図は，必ず図中に標準尺度を示す線を記入し，図説の中で説明する．×1000等の方法で示さないこと．
●図については jpg や pdf あるいは PowerPoint データで査読システムからアップロードする．
●仕上がりページが規定を超えた場合，超過ページ分を有料とする．

13. 総説は編集部よりの依頼原稿のみであり，ページ数は各々の場合によって異なるが概ね5,000字以内とする．和文原稿の場合には英文標題，700字以内の日本語抄録，および，350ワード以内の英文抄録を作成する．英文原稿の場合には350ワード以内の英文抄録を作成する．

二次出版投稿について

以下の通りに定める．著者は，本学会会員に限る．二次出版論文の投稿は，一次出版物の発行後とする．論文の体裁は，本「Japanese Journal of Endourology and Robotics」投稿規定に準ずること．二次出版論文投稿時の注意事項は以下の通りとする．

1．一次出版物に掲載された論文内容ならびに図・表の加筆・修正・変更は行わずそのまま一次出版から言語を変更すること．
2．一次出版側の編集委員会への二次出版許諾は著者が取得するものとする．
3．結語の後に「一次出版論文の標題．掲載雑誌名巻：始頁–終頁，発行年（西暦）.」の二次出版であることを明記する．

校正・ならびに論文掲載料，論文の採否ならびに著作権については，「Japanese Journal of Endourology and Robotics」投稿規定に準ずる．本誌に掲載された論文を二次出版論文として，他の学術雑誌等への投稿を希望する場合は，事前に「Japanese Journal of Endourology and Robotics」編集部へ「二次出版許可申請書」を提出すること．また，著者自身が二次出版側の編集委員会へ申請し許諾を得ることとする．

別刷について

別刷は有料にて注文を受けつける．著者校正時に校正刷りと共に送付される注文用紙に記入の上，校正返送時に同封すること．

表1．審査領域について

1．尿路結石
2．Endourology 領域
3．腹腔鏡手術：副腎・腎・腎盂尿管
4．腹腔鏡手術：前立腺・その他
5．Robot 手術
6．マイクロ波，レーザー関連領域
7．前立腺肥大症手術
8．HIFU，超音波領域
9．その他の領域

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Guidelines for Submission in English

1. Submitted manuscripts should focus on subjects related to minimally invasive urological care such as endourology, extracorporeal shockwave lithotripsy, laparoscopy, and robotic surgery. The decision to accept or reject a paper is made by the editorial committee on the basis of reviews by at least 2 reviewers in a single-blind manner.
2. First authors are limited to members of the Japanese Society of Endourology and Robotics. As a general rule, *Review* articles are authored on invitation by the editorial committee and are not limited to members of the society.
3. The Japanese Society of Endourology and Robotics holds the copyright of articles published in the journal.
4. Submitted manuscripts should neither have been published nor scheduled to be published in another journal, either in whole or in part. In addition, submissions should fall under 1 of the 9 subject areas listed in Table 1.
5. Submissions should include ethical considerations, and the text should state, for both clinical research and animal experiments, that the study complies with the rules of the study institution's ethical committee. Care should be taken not to include any identifying personal information.
6. A disclosure statement should be submitted as a separate file to describe any conflicts of interest （COI） with other stakeholders regarding the study described in the submitted manuscript. This document will not affect the acceptance of the paper; however, the statement will be included if the paper is published in the journal.
7. Permission to reprint tables, figures, or other content from other journals in *Reviews* or other articles should be obtained from the source in advance.
8. Manuscripts can be submitted via the following link: https://www.jsee.jp/greeting/submit
   Manuscripts should be submitted via the online submission system on the submission page of the Japanese Society of Endourology and Robotics website.
   *Account registration required
   During submission, upload the COI disclosure document along with the manuscript, including figures and tables.

Manuscript composition

1. Manuscripts must be submitted as a Word file. All manuscripts must be typed double-spaced on an A4 size paper and submitted electronically.
2. Submissions are divided into original articles, case reports, and "Urologist at Work" articles (short reports on practical surgical techniques and modifications).
3. Original articles and "Urologist at Work" articles should be structured as follows: a. Title, b. Abstract（≦250 words), c. Introduction, d. Subjects and methods, e. Results, f. Discussion, g. References, h. Figure and table legends, and i. Figures and tables. Each section should start on a new page.
4. Case reports should be structured as follows: a. Title, b. Abstract/Summary, c. Introduction, d. Case report, e. Discussion, f. References (include the minimum required number), g. Figure and table legends, and h. Figures and tables. Each section should start on a new page.
5. Ideally, the length of submissions should be as follows:

	Finished pages	Figures, tables, photographs
Original articles	8	8
Case reports	5	4
Urologist at Work	4	4

Three pages of a manuscript are equivalent to approximately 1 finished page (1,800 characters). The number of finished pages includes figures/tables and their legends.

6. The title page should include the names of all the authors and their affiliations, addresses, telephone numbers, fax numbers, and email addresses (if available). Please indicate the corre-

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sponding author to whom proofs will be sent if the manuscript is accepted. Furthermore, include key words (up to 5).

7. All abbreviations should be spelled out at their first appearance in the text, followed by the abbreviation in parentheses. Thereafter, use only the abbreviation. Avoid creating and using new abbreviations that are not standard in this field. Also, avoid using abbreviations in titles and abstracts/summaries.
8. For drugs, use the generic name and chemical name, not the trade name.
9. Limit the number of references to 20 (this does not apply to commissioned *Review* articles). References should be listed in the order they appear in the text; in-text citations should be indicated with a superscript number at the end of the corresponding sentence.

Citation style:

- For journals, provide the following information in the same order: reference number (followed by period), author names (family name, followed by a space, and then the first initial with no period), year published (in parentheses), article title (followed by period), journal name, volume number: page numbers (beginning-end).
- For books, provide the following information in the same order: reference number, authors, year published (followed by period), editors, title, publisher, city, page numbers.
- If there are 4 or more authors, include only first 3 author names, with ", 他" or ", et al." at the end.

Examples

- Journals

  Chisholm DJ, Youn JD, Lazarus L (1969) The gastrointestinal stimulus to insulin release. J Clin Invest 48: 1453–1460

  Kawada T, Ebihara K, Suzuki T, et al. (1997) A new technique for transurethral resection of bladder tumors: rotational tumor resection using a new arched electrode. J Urol 157: 2225–2226
- Books

  Robins JA, Brown NM, James KA (1988) Bladder carcinoma in children. In: Early JK, Diner CW (eds) Pediatric Malignancies. vol. 1. The Williams & Wilkins, Baltimore, pp. 35–46

10. Figures and tables
    - Figures and tables should be numbered sequentially (Fig. 1, Fig. 2..., Table 1, Table 2...) and cited in the text in the same order.
    - All abbreviations used in tables should be defined in footnotes.
    - Figure size should be limited to one-column (84 mm) or type-page (176 mm×237 mm) width. As a rule, photographs should be submitted in the size they are intended to be used.
    - For figures such as micrographs, accurately depict the reduction or magnification ratio and include a scale bar inside the figure with an explanation. Do not use styles such as "×1,000" for indicating magnification.
    - Figures should be uploaded to the peer review system in JPG, PDF, or PowerPoint format.
    - Manuscripts exceeding the maximum limit of finished pages will be charged for the excess pages.
11. *Review* articles are to be submitted only on invitation by the editorial committee, and while the maximum number of pages varies by case, these articles should generally be within 5,000 words and an abstract of up to 400 words.

Secondary publication submissions

The instructions for these are as follows. Authors are limited to members of the society. Submissions for secondary publication should be made only after the primary publication is issued. The manuscript should be formatted in accordance with the submission guidelines of the Japanese Journal of Endourology and Robotics. Pay attention to the following when submitting a manuscript for secondary publication.

1. Translate the text of the primary publication as is without adding, modifying, or altering the content of the published article, including the figures and tables.
2. The authors shall obtain permission for secondary publication from the editorial committee of the primary publisher in advance.
3. State after the conclusion that this is a secondary publication; use the following format: "Title of the primary publication. Journal name and volume: first-last page, year published."

   The submission guidelines of the Japanese Journal of Endourology and Robotics will be followed for proofreading, article processing fees, acceptance/rejection, and copyright.

   To submit an article published in this journal as a secondary publication in another academic journal or publication, submit a "secondary publication request form" to the editorial department of the Japanese Journal of Endourology and Robotics. The authors should also apply and obtain permission from the editorial committee of the secondary publisher.

Reprints

Orders for reprints are accepted for a fee. Fill out the order form included with the proofs for author revisions and enclose it when returning the proofs.

Table 1. Subject areas

1. Urinary calculi
2. Endourology
3. Laparoscopic surgery: Adrenal gland, kidney, renal pelvis/ureter
4. Laparoscopic surgery: Prostate, others
5. Robotic surgery
6. Microwaves and laser
7. Surgery for benign prostate hypertrophy
8. HIFU and ultrasound
9. Other areas

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