

# JOURNAL OF NIPPON MEDICAL SCHOOL (JNMS)

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### References:

- 1. References are listed as shown in Citing Medicine: The NLM Style Guide for Authors, Editors, and Publishers, 2nd Edition
- 2. When a reference has 7 or more authors, the first 3 authors are named, followed by "et al.". When a reference has no more than 6 authors, all authors are named.
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(Revised April 15, 2020)

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Authors are requested to follow these instructions carefully. Manuscripts not prepared accordingly will not be accepted.

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### Arrangement of manuscripts

The entire manuscript, including the whole text, references, legends to figures, tables etc., should be presented as a Microsoft Word file. Manuscripts must be typewritten and double-spaced on paper not exceeding 30×21 cm (standard A4 paper is suitable) with a 3-cm margin.

Manuscripts should be arranged in the following order:

1. title page, 2. abstract and key words, 3. main text, 4. references, 5. figures and figure legends, 6. tables and footnotes, and 7. any other relevant sections. Each of these items should begin on a separate page.

#### 1. Title page

The title page of the manuscript should contain only the following:

- a. Title of the paper (no abbreviations should be used in the title)
- b. Running title (no more than 40 characters, including spaces)
- c. Full names of the authors
- d. Affiliations of the authors (if the publication originates from several institutes, the affiliations of all authors should be clearly stated)
- e. Correspondence address, including telephone and fax numbers, and e-mail address.

#### 2. Abstract and key words

The second page of the manuscript should contain only the abstract (maximum 250 words) and key words. The abstract must be fully comprehensible without reference to the text. For original manuscripts, a structured abstract is required with the following headings: Background, Methods, Results, Conclusions. For other types of manuscript, the abstract should not be structured.

#### Key words

There should be no more than five key words. (Refer to

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### 3. Main text

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Manuscripts should be divided into the following sections and presented in this order:

Introduction, Materials and Methods, Results, Discussion, References.

#### Abbreviations

Define abbreviations upon first appearance in the text. Abbreviations should not be used unless they appear at least three times in the text. Avoid jargon and nonstandard usage.

### 4. References

References should be listed as shown in Citing Medicine: The NLM Style Guide for Authors, Editors, and Publishers, 2nd Edition, published by the United States National Library of Medicine (NLM).

<http://www.ncbi.nlm.nih.gov/books/NBK7256/>

When a reference has 7 or more authors, the first 3 authors must be named, followed by "et al.". When a reference has no more than 6 authors, all authors must be named. Authors using EndNote can format references with the output style below.

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<https://www.ncbi.nlm.nih.gov/nlmcatalog/journals/>

Please refer to the following examples.

#### Journal Articles:

Yokota H. Cerebral endothelial damage after severe head injury. *J Nippon Med Sch.* 2007 Oct 15; 74 (5): 332-7.

Yoshida H, Tani N, Yoshioka M, et al. The current status of laparoscopic hepatectomy. *J Nippon Med Sch.* 86 (4). Forthcoming 2019 Aug 15.

#### Journal Articles on the Internet:

Yokota H. Cerebral endothelial damage after severe head injury. *J Nippon Med Sch* [Internet]. 2007 Oct 15 [cited 2019 Jan 5]; 74 (5): 332-7. Available from: [https://www.jstage.jst.go.jp/article/jnms/74/5/74\\_5\\_332/\\_pdf/-char/en](https://www.jstage.jst.go.jp/article/jnms/74/5/74_5_332/_pdf/-char/en) doi: 10.1272/jnms.74.332

Yoshida H, Tani N, Yoshioka M, et al. The current status of laparoscopic hepatectomy. *J Nippon Med Sch* [Internet]. 2019 Aug 15 [cited 2019 Sep 25]. Available from: [https://www.jstage.jst.go.jp/article/jnms/86/4/86\\_JNMS.2019\\_86-411/\\_pdf/-char/en](https://www.jstage.jst.go.jp/article/jnms/86/4/86_JNMS.2019_86-411/_pdf/-char/en) Epub ahead of print. doi: 10.1272/jnms.JNMS.2019\_86-411

#### Contributions to Books:

Yokota H. Kyukyuiryo ni okeru shumatsuki iryo [Terminal care in emergency care]. In: Aruga T, Tejima Y, editors. *Kyukyuiryo* [Emergency care]. Tokyo: Maruzen Publishing; 2012. p. 79-100. (Series seimei rinrigaku [The Japanese bioethics series]; vol. 10). Japanese.

### Websites:

National Comprehensive Cancer Network. NCCN Clinical Practice Guidelines in Oncology: Non-Small Cell Lung Cancer Ver. 2 [Internet]. 2018 Jan 17 [cited 2019 Dec 4]. Available from: [https://www2.tri-kobe.org/nccn/guideline/lung/english/non\\_small.pdf](https://www2.tri-kobe.org/nccn/guideline/lung/english/non_small.pdf)

### Databases:

SEER Summary Staging Manual—2000 [Internet]. U.S National Institutes of Health. 2000 [cited 2018 Apr 1]. Available from: <http://seer.cancer.gov/tools/ssm>

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