Japanese Journal of Zoo and Wildlife Medicine Instructions to Authors

1. Editorial policy and submission requirements

The Japanese Journal of Zoo and Wildlife Medicine accepts Japanese or English manuscripts of full papers, review articles, research notes, technical notes, and case reports, which have not been previously published, in the field of zoo and wildlife medicine. All manuscripts will be reviewed by the editor and members of the editorial board, then the editor-in-chief will make the final decision on acceptance or rejection. The Journal will not accept manuscripts that include unethical procedures. In general, the manuscripts will be published in the order of the review process.

2. Manuscript submission fee

The manuscript submission fee is 4,000 yen for each manuscript submitted, if the author or a co-author is a member of the Japanese Society of Zoo and Wildlife Medicine. The submission fee is 8,000 yen for each manuscript submitted by non-members. The submission fee should be sent to the designated account (Rule 8 of this policy) when requested by the Society after selection of the manuscript. There will be no fee for a review article which was prepared in response to a request from the Society.

3. Guidelines for authors

1) Four printed copies of each manuscript (including 4 original pictures for each photograph) should be submitted. All manuscripts should be prepared by a personal computer, and hard copies and a CD containing an electric file of the manuscript should be submitted. A description should be provided of the computer operating system and word processing application used.

2) Use double space format on A4 or letter size paper (24 -26 lines / page). All page margins should be approximately 3 cm. Add line numbers every 5 lines in the left margin of each page.

3) The first page of each manuscript must include the following: field category (anatomy, systematic taxonomy, biochemistry, biology, toxicology, immunology, bacteriology, virology, parasitology, pathology, public health, internal medicine, surgery, reproduction, animal behavior, ecology, population dynamics, nutrition, animal genetics, ecosystem conservation, rehabilitation medicine, etc.), manuscript type (full paper, review article, research note, technical note, or case report), title, author (s), affiliated institution, address including zip code, change (s) of institution and address (if applicable), corresponding author name and the running head (an abbreviated title consisting of no more than 40 characters including spaces).

4) The second page should include the Abstract, written as one paragraph, with no more than 240 words for full papers and review articles, and no more than 120 words for research notes and case reports. Key word (s) are also listed in alphabetical order on this page with no more than 5 words for full papers and review articles, and no more than 3 words for research notes and case reports.

5) The third and subsequent pages:

Full papers and review articles:

The following should be included in this order: Introduction, Materials and Methods, Results, Discussion, Acknowledgement (s), and Reference (s). These are followed by Table (s), Figure legend (s), and Figure (s).

Research notes and case reports:

The above categorization does not apply except for Reference (s).

6) Although it is not required, separate from the main text, a Japanese summary should be included as a single paragraph, with no more than 600 characters for full papers and review articles, and no more than 200 characters for research notes and case reports. Key word (s) are listed in Japanese alphabetical order with no more than 5 words for full papers and review articles, and no more than 3 words for research notes and case reports. The Heading must include manuscript type (full paper, review article, research note, technical note, or case report), title, author (s), and affiliated institution.

7) The length of the manuscript should be no more than 7 pages for full papers and review articles, and no more than 4 pages for research notes and case reports when printed (including title, figures, and tables).

8) Use small case for unique noun (s) except for the first letter, and underline to indicate the need for printing in italics, such as for the scientific names of organisms.

9) When using abbreviations, list the full word (s) followed by the abbreviation in brackets the first time the word is used.

10) Use Arabic numerals and International System of Units (SI) (e.g. M, mM, μM, N, %, m, cm, mm, μm, nm, pm, cm^2, l, ml, μl,

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kg, g, mg, μg, ng, pg, hr, min, sec, msec, rpm, Hz, Bq, mBq, μBq, kBq, cpm, dpm, ppm, ℃, J, KJ, lux, CPE, and LD).

11) References should be numbered in the order they occur in the manuscript and the reference numbers should be written in the main text and the description of tables and figures (e.g. [1], [1 -3], [3 -5, 7]). As a general rule, abbreviation of journal names should be in accordance with. ISO4-1972 (E) : Documentation International Code for the Abbreviation of Titles of Periodicals, and ISO833- 1974 (E) : Documentation International List of Periodical Title Word Abbreviation. Literature cited in the Reference column should be listed in the numeric order and as illustrated below.

1. Brunnert SR, Citino SB, Herron AJ, Altman NH. 1992. Hepatic coccidiosis in chamois (Rupicapra rupicapra). J Zoo Wildl Med 23: 276-280.
2. Wimsatt WA. 1963. Delayed implantation in the Ursidae,with particular reference to the black bear. In Delayed Implantation (Enders AC ed.), pp. 49-86. Univ. of Chicago Press, Chicago.
3. Russell LD, Griswold MD. 1993. The Sertoli Cell. Cache River Press, Clearwater.
4. Shinshiro A. 1974. Experimental interbreeding between Japanese wild mice and ICR strain mice. J Growth 13: 33-36 (in Japanese).

12) Tables: no vertical lines should be used and in general capital letters should be used for the first letter of each word. If footnotes are necessary, write a number (e.g. 1), 2), 3)) as a superscript on the right side of the appropriate words and each description in a space under the table.

13) Figures (data) : print figures on A4 white paper. Figures (photographs) should be 7.7cm or 16cm in width and maximum 9 cm in length to enable full size printing. Figures are numbered consecutively with the title and description of each figure placed underneath each one.

4. Additional costs

Authors are responsible for the following costs.

(1) Fees such as for English revision when considered to be necessary by the editorial board.
(2) Cost of printing extra pages if the page limit rule is exceeded (currently 20,000 yen / page).
(3) Cost of color printing. The need for color printing will be considered by the reviewers.
(4) Tracing fee if the editorial board considers that the original figures are inappropriate for publication.
(5) Reprints (5,000 yen / 50 copies)

5. Copyright

The Japanese Society of Zoo and Wildlife Medicine will own rights to the entire contents of manuscripts published. Use of tables and figures will require the society's approval.

6. Address for submission

Submit all manuscripts and written enquiries related to the submission of manuscripts to the following address. Please include the sender's e-mail address and phone / fax numbers.

Japanese Journal of Zoo and Wildlife Medicine
Editorial board (Editor-in-Chief: Takuya Kato)
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Nippon Veterinary and Life Science University
Kyo-nan 1-7-1, Musashino, Tokyo 180-8602, Japan
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7. Method of payment

Please deposit fees including the submission fee and any extra charges for authors in the account (bank money transfer) below.

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312-3869661
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