

# Contribution to *J Oral Tissue Engin*

2003.12

2005.3

2018.1

## **1. Submission qualification** (Most importance)

All authors including co-author(s) need to be the Japanese Association of Regenerative Dentistry (JARD) members. However, those authorized by the Permanent Council of JARD, the Council of JARD, or the Editorial Committee of JARD shall be treated as exception author(s).

## **2. Compliance** (Most importance)

### **1) Clinical studies targeting humans, and contents including animal experiments**

Informed consent of all subjects of the affiliated institution is necessary. Also, it is necessary for all institutions to approve by the Institutional Ethics Committee. For animal experiments, indicate complete compliance with the institutional guidelines. In addition, it is necessary to post the approval number of the institution.

### **2) Administration of unapproved medication, or including unapproved medical technology**

It is necessary to describe the presence or absence (if applicable) of the provision of funds, chemicals, etc. in the text. In addition, when drugs with potential harms are used, it is necessary to describe the review and approval by the contributor or the affiliated institution of the coauthor. Also, in this case post an authorization number of the institution.

### **3) Promise when submitting a paper**

**Check all the items on posting checklist by complaisance. And prepare with a check sheet, a pledge, conflicts of interest by self-report, and all manuscripts submitted.**

## 3. Copyright

All copyrights of manuscripts published in this journal belong to JARD.

## 4. Notes and types of manuscripts

Parts of the manuscript and all charts are limited to those unpublished in other publications. In addition, submit a pledge to the editorial committee. If there is a problem, the author takes full responsibility for the entire author.

Types of manuscripts are original paper, review, mini review, and others.

## **5. Adoption of manuscripts and rigorous peer review**

**1) The acceptance or rejection of the manuscript is due to very strict review by the editorial committee. In principle, the reviewer should be external peer review.**

**2) The editorial committee fairly decides according to opinions of experts who are two or more many reviewers. In order to obtain a fair and accurate review result, the external reviewer selects from outside the affiliated organization of the author(s).**

**3) For peer review of original article, review and mini review, author(s) can appoint one of reviewer in two or more reviewers.**

**4) If the author(s) can not completely improve the indicated matter by the due date, the editorial committee will automatically refuse to adopt the manuscript.**

**5) The receipt and accept date of the manuscript is describe at the end of each paper.**

#### 6. Form of manuscript submission

1) Submit a paper and attach E-mail. However, if there is a color photograph requesting accurate color reproduction, it is necessary to immediately mail it to the editorial office after acceptance.

2) The text is the introduction, materials and methods, results, discussion, cited references. Results and discussion, conclusions, acknowledgments, etc. can be made by author judgment. In addition, it should be changed by reviewers point out.

3) If the contributor requires proof of manuscript publication, a reply envelope stamped with stamps should be mailed to the editorial office.

#### 7. Published price

For the original paper and reviews, the basic fee is 26,800 yen up to page 6, and the excess page is 6,200 yen for every 2 pages. The figure, table, monochrome photograph, reprint, trace, character photocopy, color imprinting and recombination fee by the author's responsibility shall be borne by the author.

#### 8. Proofreading

Proof by the author is carried out once in an electronic file. At this time, the editorial committee does not allow significant correction of tokens other than errors. If significant corrections are made, corrected articles will be subject to re-review.

#### 9. Other

Contents not stipulated in this provision and the guidance for submission are decided separately by the editorial committee.

**Send the manuscript**  
**Editorial office of the JARD**  
**toukou@jarde.jp**

# Contribution Guide

2003.12  
2005.3  
2018.1

## 1. Contribution of manuscript

Please submit 1)-4) as an electronic file downloaded from the website.

- 1) Contribution Vote
- 2) Check Sheet (Including agreement on electronic journal)
- 3) Pledge
- 4) Conflicts of interest conflict by self-declaration
- 5) Title, Name(s), Affrication(s), English synopsis (A4 version), English keywords (3-5)
- 6) English papaer (A4 version, 11 point Arial font, paragraph one line)
- 7) Table (All tables are produced in Excel or Word, Image files are prohibited as text can not be obtained)
- 8) Figure (Files: PPT, TIF, JPG, PDF)

If color reproduction requires accurate color reproduction, it is necessary to mail it.

In case of returning photographs and figure charts, If return envelopes in stamped are not mailed, can not return them.

## 2. Electric file

The character part of the submitted manuscript is unified with MS word of Windows. Other OS than Windows is not accepted.

When it is assumed that there are problems such as garbled characters please be sure to also send it in PDF format.

Charts including photos are accepted as TIF, JPG (note the compression ratio). PPT and PDF are also possible. PDF is not recommended because poor image quality. Please inquire other file formats.

## 3. Title

- 1) The title shall properly represent the content of the paper.
- 2) Product names or company names that are not proper names can not be used.
- 3) When a subtitle is required, expressions such as "1 st report", "Part 1" etc are not used.
- 4) When exceeding 30 characters, indicate the running title.

## 4. Author and affiliation

In case of multiple authorship and different affiliation, 1), 2), 3), ---with superscript after the author name and affiliation. Foreign authors' names and affiliation shall be native language notation.

If special foreign characters are included, it is written in English.

## 5. Synopsis

In principle, the number of words should be 100 to 150. To be able to grasp the outline of the article including the conclusion.

## 6. Text

- 1) It is A4 size and one paragraph. The font uses 11 point Arial. Except for special characters, and describe the page number.
- 2) The headings set items in the following order.
  1. → 1) → (1) → a. → a) → (a)

The presence or absence of a period is left to the judgment of the author.

3) Try to use the International System of Units (SI).

4) In principle, it is preferable to use generic name as the product name, drug name, instrument name.

5) Enter the manufacturer name and the city name in manufacturer notation. For foreign products, write the country name.

## 7. References

The references should be grouped in a section at the end of the text in numerical order as they appear in the text and should take the following the Vancouver form:

### For journals

Authors' surname together with their initials: full title of the article, the abbreviated name of the journal (as shown in Index Medicus), volume (number): inclusive page numbers, year.

1)Ouhayoun JP, Gosselin F. Cytokeratin patterns of human oral epithelia: differences in cytokeratin synthesis in gingival epithelium and the adjacent alveolar mucosa. *Differentiation* 1985; 30: 123-129.

2)Hata K, Kagami H, Ueda M, Torii S, Matsuyama M. The characteristics of cultured mucosal cell sheet as a material for grafting; comparison with cultured epidermal cell sheet. *Ann Plast Surg* 1995; 34: 530-538.

### For books

1)Andres KH, von Düring M. Morphology of cutaneous receptors. In handbook of sensory physiology. Somatosensory system, ed. Iggo, A., Vol.II, p.3-28, Springer-Verlag, Berlin-Heidelberg-New York, 1972.

2)Hannam AG: The innervation of the periodontal ligament. In the periodontal ligament in health and disease, (ed by) Berlovitz BKB, Moxham BJ, Matthews B, p.173-196, Pergamon Press, Oxford, 1982.

### For Abstract of Academic Society

Compliant with journal. Abstracts that are easy to obtain are recommended.

### For internet

Internet is not recommended from the viewpoint of reliability. Only the official HP will be subject. Write URL. Be sure to mention the date of viewing.

### Other's

Bibliographic information (titles, names, affiliation, keywords, Synopsis) is released on the JARD website in principle on the date of publication. Full text will be released in free e-journal J-Stage etc.

Since there are members, journal buyers, etc., delay the release for up to six months. However, there are cases where it is necessary to describe the DOI in the document at the time of the reporting of the Grant-in-Aid for Scientific Research in Japan and there are cases where the publication date is advanced.