

The International Journal of the MEAW Technic and Research Foundation

Journal Contribution Rules

- 1) The International Journal of the MEAW Technic and Research Foundation (hereinafter referred to as “the Journal”) is to be published as a periodical of the Japan MEAW Research Society.
- 2) Only Members of the International MEAW Technic and Research Foundation shall be allowed to make contributions to the Journal. Also, papers to be contributed must be suitable for the purpose of the Journal and shall be restricted to those yet unpublished in other periodicals. However, these conditions may be waived at the discretion of the Editorial Committee.
- 3) The Editorial Committee shall decide whether or not to publish a paper and in which order the papers appear in the Journal. The Committee has the authority to request the contributor to amend the paper as necessity may arise.
- 4) The copyright of the papers published in the Journal will belong to the Japan MEAW Research Society.
- 5) The types of papers to be submitted shall be original articles, case report, and other.
- 6) Submissions shall be in the following format:
 - a) The text should be either in Japanese or in English. Regulations for Japanese text submission shall be given separately.
 - b) English text should be on A4-size paper or standard typing paper. Each line should be 60 characters long and each page should consist of 25 lines, double-spaced.
 - c) The paper should have a title page giving the title, author, organization name (if necessary, name of the leading writer), key words (not exceeding five words), running title (not exceeding 15 words), and contact address.
 - d) Before the main text, an abstract not exceeding 400 words should be supplied so that the gist of the paper can be understood without reading the entire text.
 - e) Academic terminology should be those authorized by the terminology committee of the relevant academic societies. Numerical expression should be in Arabic numerals and units of measurement should be, in principle, C. G. S. units. Original spelling should be used throughout. Printing should be by word processor or typewriter.
 - f) References cited should be numbered in order to appearance in the text and given as a bibliography at the end of the paper. The text should be marked with superscript in the relevant places.
 [HOW to compile the bibliography]
 Periodical : Author : title, name of periodical, volume : page numbers (start and finish), date published (AD).
 Book : Author : title, edition, place of publication : publisher, date published (AD), pages cited (start and finish).
 Example
 1. Chang HP : Assessment of anteroposterior jaw relationship, Am J Orthod Dentofac Orthop 92 : 117-122, 1987.
 2. Graber TM : Orthodontics, principles and practice, 2nd ed, Philadelphia/London, 1967, W. B. Saunders Co., 119-121.
 - g) Figures and tables should be in black ink. Paper size should be either A4. Figures (including photographs) and tables should be numbered in order to appearance (Figure 1, Figure 2, ...) (Table 1, Table 2, ...) and their titles and notes that are to appear in the main text should be compiled separately. The place of insertion of the tables should be indicated in red in the right margin of the text. If letters, symbols, and boundaries are desired over photographs, tracing paper should be overlaid and marked with red ink.

7) The paper should be arranged in the following order : title page, abstract (including key words), main text, reference, explanatory notes on figures, figures (including photographs), tables. Each of these should be submitted in the original and accompanied by two sets of copies which should be arranged in the same order. Altogether, the paper should be submitted in triplicate. Each paper received shall be acknowledged by post and each accepted paper shall be issued with a certificate of acceptance. The date of acceptance for the publication shall be the date of receipt.

8) Case Report

a) As a rule, case report should deal with one case only : more than two years should have elapsed after completion of dynamic surgical treatment and there should be available data at the time of initial consultation, completion of dynamic surgical treatment, and final data gathering.

b) The reports should be 4 to 5 pages in length when printed for publication.

9) Submissions must be sent via registered post and should be addressed to :

The MEAW Technic and Research Foundation Editorial Secretariat

Academic Square Co., LTD

2-348-302, Ryogae-machi Fushimi-ku

Kyoto, 612-8082 Japan

Tel. +81-75-468-8772 FAX.+81-75-468-8773

E-mail :meaw@ac-square.co.jp

10) Submission Fee

The cost of publication shall be free of charge for a main text that is up to 7 pages in length when printed. The author shall be responsible for the cost of printing of figures (including photographs), print layout for tables, etc. plate-making, and the printing cost of pages in excess of 7 pages, and for special additional printing. Papers requested by the Society shall be exempt from such charges.

11) The Journal shall be published once a year on December 25.

12) The deadline for submission of papers shall be July 30.

13) Proof-reading by the author shall be carried out on the first proof. Changes shall be limited to corrections of printing errors and shall not include additions and excessive alterations.

14) The Editorial Committee shall not accept submissions that do not comply with the above contribution rules.

Addenda : These rules shall take effect as of April 6 1994.

Revised March 1999.