

Journal of Regional Emergency and Disaster Medicine Research

Instructions for Authors

1 Introduction

The journal of Regional Emergency and Disaster Medicine Research is the official journal of the Regional Emergency and Disaster Medicine research Organization, that will consider any original contribution that advances or illuminates regional emergency and disaster medicine research.

This journal welcomes submissions from researchers, clinicians, and health professionals throughout the world who are interested in research, education, and promotion of emergency and disaster medicine.

Manuscripts must be solely the work of the author(s) stated, must not have been previously published elsewhere, and must not be under consideration by another journal.

2 Types of papers and word limits

Original articles, reviews/case series, reports and correspondence will be considered.

Original articles: original research, improvements and presents of methods, introduction of organization or activities, and so on. Up to 4,000 words (excluding References). The number of tables/figures is not limited.

Reviews: overviews of research, comments, proposition, recommendation, and so on. Up to 5,000 words (excluding References). The number of tables/figures is not limited.

Case reports: cases in emergency and disaster medicine. Up to 2,000 words (excluding References) and up to four tables/figures in total. To be accepted for publication, individual case reports need to have important and novel learning points; a simple narrative of a complex or challenging patient(s) is insufficient. Case series dealing with important areas of practice with a thorough review of relevant literature will be considered.

Correspondence: introduction of movements, reports of meetings and seminars. Up to 2,000 words (excluding References) and up to four tables/figures in total.

3 Formatting guidelines

1) Use of wordprocessing software

Manuscripts should be written in English (American or British usage is accepted, but not a mixture of these) or Japanese (For Japanese submitting, see the guide for authors in Japanese).

2) Language

Authors whose native language is not English are required to seek the assistance of language services or of a colleague who is a native English speaker and is familiar with the field of work before the submission.

3) Article structure

Papers should be set out as follows: title page, abstract and keywords, text, acknowledgements, references, captions of tables or figures. Tables and figures can be separately submitted as Microsoft Excel files or high resolution image files. Tables and figures can be separately submitted as Microsoft Excel files or high resolution image files.

4) Title page

The title page must have (1)the category of the article(for example “case report”), (2) the complete title of the paper (do not use abbreviations in the title), (3) name(s) of author(s), with highest academic degree(s) including only MD, PhD, or BSc, (4) department(s) and institution(s) of origin, (5)the full postal and email address, plus facsimile and telephone numbers, of the author to whom correspondence about the manuscript should be sent. The present address of any author, if different from that where the work was carried out, should be supplied in a footnote.

A paper that contains the results of human and/or animal studies will be accepted for publication only if it is made clear that a high standard of ethics was applied in carrying out the investigation. All clinical investigators must follow the Ethical Principles for Medical Research Involving Human Subjects outlined in the Declaration of Helsinki (<http://ohsr.od.nih.gov/guidelines/helsinki.html>). In the case of invasive studies of humans, the text should include a statement that the research protocol was approved by a local institutional review board or ethics committee and that written consent was obtained from all subjects.

All authors are requested to disclose any actual or potential conflict of interest including any financial, personal or other relationships with other people or organizations within three years of beginning the submitted work that could inappropriately influence, or be perceived to influence, their work.

5) Abstract and key words

All articles must have a structured abstract that states in 300 words or fewer the purpose, basic procedures, main findings and principal conclusions of the study. Below the abstract, list from up to five key words that will assist in cross-indexing the article.

6) Text

Authors should use the following subheadings to divide the sections of their manuscript: Introduction, Materials and Methods, Results and Discussion.

7) Abbreviations, unit and name

All abbreviations should be fully explained at their first occurrence in the text. Avoid numerous invented abbreviations.

All measurements should be expressed in metric units, SI units being preferred except in the case of fluid pressures. For more detailed recommendations, authors may consult the Royal Society of Medicine publication: Units, Symbols and Abbreviations: A Guide for Biological and Medical Editors and Authors (<http://www.ncbi.nlm.nih.gov/pmc/articles/PMC1009340/>). The unit of atmospheric pressure should be basically expressed in MPa, but can be used in KPa, atm or ats in some cases. Torr should be used for partial pressure.

8) Reference

In the text, References should be cited using superscript Arabic numerals in the order in which they appear. The reference list should be written as the examples are given below.

Journal articles

If the work has more than seven authors, list the first six authors followed by et al.

1. Roppolo LP, Pepe PE, Campbell L, Ohman K, Kulkarni H, Miller R, et al. Prospective, randomized trial of the effectiveness and retention of 30-min layperson training for cardiopulmonary resuscitation and automated external defibrillators. The American Airlines Study. Resuscitation 2007;74:276-285.

Book

If the work has more than seven authors, list the first six authors followed by et al.

2. Trott A. Wound cleansing and irrigation. In: Wounds and lacerations – Emergency care and closure. St. Louis, Missouri: Mosby Year Book; 1991. p. 55-65

Website

3. Emergo Train System. ETS Educator program. Available at: <http://www.emergotrain.com/Products/ETSEducatorprogram/tabid/79/Default.aspx>. (Accessed August 13, 2014).

9) Figures and tables

Figures and tables should be cited in consecutive order in the text. Ensure that each illustration has a caption. Supply captions separately, not attached to the figure and tables. A caption should comprise a brief title (not on the figure itself) and a description of the illustration. Submit all the captions at the end of the text document.

4 Peer review and acceptance

Every article has been peer reviewed. Acceptances, formats and orders of articles are decided by editorial board.

5 Proofreading

The purpose of the proof is to check for typesetting or conversion errors and the completeness and accuracy of the text, tables and figures. Substantial changes in content, e.g., new results, corrected values, title and authorship, are not allowed without the approval of the editor. After author's correction, alterations beyond minor corrections (especially corrections for typographical errors arising during the typesetting processes) are not permitted.

After publication, further changes can only be made in the form of an Erratum, which will be hyperlinked to the article.

6 Publication charges and reprints

Page charges: ¥ 5,000 for a black-and-white page, ¥ 10,000 for a color page.

Reprints can be ordered when the proofs are returned. The charges are informed through a reprint order form including the price sheet. a charge sheet.

7 Submission of manuscripts

Authors should send the manuscript files to the email address below as an attachment.

Editorial Office, Journal of Regional Emergency and Disaster Medicine Research

Email: jredmr_editorial@academic-arc.org

URL: <http://www.redmo.jp/hp/HEDMO-P/page4.html>