

Journal of Environmental Dermatology and Cutaneous Allergology

Instructions to Authors

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1. Types of Manuscript

The Journal of Environmental Dermatology and Cutaneous Allergology, published quarterly, welcomes original papers, review papers, contribution papers, clinical papers based on original papers, congress abstracts, and newsletters on subjects pertinent to cutaneous allergology and cutaneous diseases attributed to environmental factors in life and at work.

2. Authorship

Membership to the Society is not a prerequisite for submission.

3. Ethical Considerations and Protection of Personal Information

In writing articles, authors should adhere to laws and regulations in relation to their responsibilities and the "Ethical Guidelines for Clinical Studies (Ministry of Health, Labour and Welfare)"; healthcare professionals should also comply with the "Guidelines for Medical and Nursing Professionals for Handling Personal Information (Ministry of Health, Labour and Welfare)".

4. Acceptance of Manuscript and Publication

Authors are invited to submit original unpublished work that is not being considered for publication elsewhere, accompanied by a copyright release form signed by each and every author. The editorial board will decide whether or not to accept the manuscript for publication. Submitted manuscripts will be reviewed by two or more members of the editorial board, editorial advisors, and external experts. Authors are responsible for all statements made in their work including corrections made by the reviewers. If accepted for publication, manuscripts will not be returned to authors. The editorial office will not be liable for any damages to submitted manuscripts during delivery by mail.

Copyright of published articles lies with the Japanese Society for Contact Dermatitis. Reproduction of published articles requires written approval from the publisher.

5. Conflict of Interest

Conflict of interest information must be included in the last part of the manuscript of a clinical or survey research paper on quasi-drugs and medical equipment. Fill out the conflict of interest disclosure form attached to the journal in accordance with the instructions provided in the "7. Format" section, and submit it together with the manuscript.

6. Page Charge and Reprints

Page charges will be incurred by the society for up to 5 printed pages. Authors of accepted manuscripts will be asked to pay 15,000 yen per printed page in excess of 5 printed pages. Authors will be requested to pay 55,000 yen for the first color picture in each page and an additional charge of 3,500 yen per color photo. The society will bear the costs for up to 30 reprints (5 printed pages). Authors are allowed to request for reprints in units of 50, i.e., 50, 100, 150... Extra charges, which are determined by the editorial board, will be incurred for fast publication, clinical articles, and articles related to product development. The page charges and other fees may be changed without prior notice.

7. Format

Authors should pay particular attention to the following items when writing an article.

- a. Completely fill out the application form attached to the journal and submit it together with the manuscript.
- b. Be sure to fill out the copyright agreement form attached to the journal and submit it.
- c. Be sure to fill out the conflict of interest disclosure form attached to the journal and submit it together with the manuscript of a clinical or survey research paper on quasi-drugs and medical equipment.
- d. Manuscripts should be typed, double-spaced (about 200 words per page), on A4 paper that has no affiliation name or any other information. Each page of the manuscript should be numbered. Submit also a digital copy (text format) of the article contained on a 3.5-inch FD, CD, or other widely used media,

together with the manuscript. The type of software used should be labeled on the media. Typed manuscripts alone will be accepted only with the page charge of ¥2,000/printed page.

- e. Submit the manuscript (including photographs, figures, tables) in triplicate (one original and three copies, except for photographs).
- f. The manuscript should include:
 - Title and running heads (no longer than twenty characters) on page 1;
 - All authors' names, affiliation and its location, and address to send reprints on page 2;
 - Abstract of the paper (200 words at maximum) and keywords (up to five) on page 3.
 - The first page of the text should be page 4.
 - Acknowledgement and academic reports should be written on a separate page.
- g. Put tables and figures (photos) in numerical order on separate sets of A4 sheets, write titles above tables or below figures (photos), and type legends below tables and figures (photos).
- h. Photographic papers 90x130 mm or larger will be accepted. Photo number, top/bottom, and author's name (one of three photos) should be indicated on the back of photographs.
- i. Figures (photos) and tables should be numbered in the order of appearance as "Figure 1 (Photo 1)" and "Table 1," and use the notations in the main text. Mark the location of figures (photos) and tables in the margin of the text in red, and illustrate the layout on a separate sheet.
- j. Foreign names should be typed in the original languages. Naming should conform to the nomenclature provided in each academic society. Species (scientific names for animals, plants, bacteria, and parasites) and genus names should be typed in italics. Abbreviations for units of measurement should be as follows: m, cm, mm, cm², l, ml, kg, g, mg/dl, °C, and %. Use generic names for drugs.
- k. Conflict of interest information should be provided in the last part of the manuscript of a clinical or survey research paper on quasi-drugs and medical equipment. If any conflict of interest exists, state the names of the corporations or organizations: e.g., "No conflict of interest exists"; or "Conflict of interest exists. Trial expenses were incurred by Corporation XX".
- l. References in the text should be superscripted and listed in the order of appearance at the end of the text. List all authors up to three; otherwise list the first three followed by et al. Clearly mark the first

and last pages. Abbreviation of journal names should conform to the Index Medicus style.

Periodicals: number, author's name: title, journal name, volume: first page - last page, year of publication (A.D.)

1. Bruijnzeel-Koomen C, van Wichen DF, Toonstra J, et al: The presence of IgE molecules on epidermal Langerhans cells in patients with atopic dermatitis, *Arch Dermatol Res*, 278: 199-205, 1986

Books: number, author's name, title, book name (editor's name), volume cited, edition, publishing office, place of publication, page cited, year of publication (A.D.)

2. Bickers Dr, Pathak MA: The porphyries, *Dermatology in General Medicine* (Fitzpatrick TB et al Ed), IIIrd edition, McGraw-Hill, New York, pp.1666-1715, 1987

- m. Authors whose native language is not English are strongly advised to have their manuscripts checked by an English-speaking colleague prior to submission.

8. Author's Proof

Only typesetting errors and editorial oversights can be corrected in the proof; no changes in or additions to the edited manuscript will be allowed.

9. Short Communications

With the objective of enhancing information exchange between clinicians and basic researchers, authors can submit short communications (up to two printed pages). Title (page 1), author's name, affiliation, address, address to send reprints - each in separate rows (page 2), short summary of no longer than 100 words and up to five keywords (page 3), and the main text (page 4) should be included. Short communications will not usually be reviewed by reviewers, but may be subject to correction by the editorial office.

10. Registry of Allergens

Case reports on allergens, up to 2 print pages with the following contents, may be submitted.

- a. Submit the manuscript (including photographs, figures, tables) in triplicate (one original and three copies, except for photographs).
- b. Title, key words (up to 5), the names of authors, and affiliations in both Japanese and English
- c. Case presentation (chief complaint, past medical history, present illness, and laboratory findings)
- d. Text body (800 to 1,200 characters)

- e. Tables and figures (up to about 4): results of skin tests (figures and tables), chemical formulas for allergens (figures), lists of substances that contain allergens (tables), and 1 clinical photography (if at all possible)
- f. Cited references (5 to 10)

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11. Submission

Send manuscripts by registered mail, return receipt requested, to the following address:

"Journal of Environmental Dermatology and Cutaneous Allergology" Editorial Office

12. Purchase

Reprints of published articles will be supplied free of charge for members; non-members may order additional reprints.