

Submission Guidelines

1. This Journal publishes reviews, original articles, case reports, and short reports by regular members of the Medical Society of Kanazawa Medical University. It may also publish works by non-regular members if the Editorial Board approves them. Conference abstracts, general news, and summaries of Kanazawa Medical University theses are also published in the Journal.
 2. **Ethics Code:** The manuscript in basic and clinical research must follow the relevant bioethical rules. In addition, the authors must protect the privacy of personal information.
 - a. Do not include any information, such as patients' names, initials, addresses, medical record numbers, and hospitalization numbers that could be used to identify individual patients.
 - b. Do not include any information, such as the patients' occupations or the names of referring institutions or departments that could be used to identify the patients.
 - c. Even if the patient cannot be identified by the date, use month and year instead.
 - d. Put black lines on the eyes of the patients' photographs to prevent identification of the patient.
 - e. When the patient can be identified despite the completion of all of the preceding procedures, obtain the patient's consent for publication. The consent can be granted by bereaved family, deputies, or the child patient's guardians. At the time of submission, include a copy of the consent with the manuscript.
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 - 5) For research that corresponds to the ethical guidelines by the Japanese government, the authors must state that the research was carried out properly according to the relevant guidelines.
 3. **Manuscript format:** A title, an abstract, keywords, a running title, the main text, figures, tables, and references are included in the manuscript. The text must be in a file formatted in Microsoft Word or PDF and printed on A4 paper. Figures and tables should be created using Microsoft Word, Microsoft Excel, Microsoft PowerPoint, or another software program. Figures and photographs should be in JPEG, TIFF, or PNG format with a resolution of at least 300 dpi. The text should be 11-point font, with 20 lines on a page, which takes approximately 300 words per page. There should be margins on the top, bottom, left, and right sides of the page. Page numbers should be placed in the bottom margin. The manuscript should be no more than 30 pages long, including text, figures, and tables (about 8,000 words).
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 8. **Main text:** The following sections should be included in the research, including experiments: Introduction, Methods, Results, and Discussion. Introduction, Case, and Observations should be included in clinical reports (invention). The approval by Kanazawa Medical University's or other institutions' ethical review committees should be stated in the text by the authors. It should be noted that the manuscript might be rejected regardless of peer review results when the Editorial Board determines that the authors have violated the ethics. The authors should provide a brief explanation for any units, symbols, abbreviations, and other expressions that are unique or used only in particular fields. Heading codes in the text are as numbers in the following order: 1, 1), (1), and i). These numberings do not apply to section titles such as Introduction, Methods, and so on. For frequently repeated terms, abbreviations may be used. To accomplish this, the term's name should be fully spelled out on its first appearance, with the statement that it will be abbreviated in the future. The method of statistical processing should be stated when it is used.
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 - Ferguson B, Matyszak MK, Esiri MM et al: Axonal damage in acute multiple sclerosis. Brain 1997; 120: 393-9.
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