

Journal of Neuroendoscopy

Information for Contributors

Call for Papers / Manuscripts and Manuscript Format

Call for Manuscripts

SCIENTIFIC PAPERS

1. Original Papers 2. Review Article 3. Technical Note 4. Case Report

NEUROENDOSCOPY NEWS LETTER Sections

1. Section I: "Neuroendoscopy Federations and Societies in the World"
2. Section II: "Neuroendoscopy Study Groups in the World"
3. Section III: "Ongoing Neuroendoscopy Studies in the World"
4. Section IV: "Neuroendoscopy Hands-on Courses in the World"
5. Section V: "Neuroendoscopy Surgical Instructors Certification in the World"

Manuscript Format

1. General

Manuscripts should be submitted to the appropriate Continental Editors:

Papers must be written in English and non-English-speaking authors should have their papers checked for linguistic accuracy by a native English speaker.

To accelerate publication, one set of manuscript is sent to one of the Continental Editor in your choice. It is therefore essential that manuscripts be submitted in their final form and that the positions of figures and tables be indicated in the manuscript.

2. Format

Manuscripts should be typed double-spaced with wide margins in "Microsoft Word". They should follow the format: *title page* listing the title, names of all authors in full spelling, institutions with full address, and address of the corresponding author to whom correspondence should be sent; *Abstract* of not more than 250 words, stating the main problem, methods, results, and conclusions; *Key words* (up to 6); *text*, arranged in the order; Introduction, Materials and method, Results, Discussion, Acknowledgements; References; tables; *legends* for all figures listed together on a separate page; *figures*.

Small print. Materials and methods and sections of lesser importance should be marked for small print.

Footnotes should be avoided whenever possible. Essential footnotes should be numbered consecutively and placed at the bottom of the page to which they refer.

3. Tables

Each table should be sent in "Microsoft Word" or "Microsoft Excel" with separate page (s) and numbered consecutively with Arabic numerals. Footnotes to tables should be indicated by lower-case superscript letters.

4. Illustrations

Illustrations should be limited to those essential for the text. The same results should be presented as either graphs or tables, not as both.

Requests for color illustrations cannot be approved unless the authors bear the additional costs of reproduction.

All figures, whether photographs, graphs, or diagrams, should be sent in "JPEG" numbered consecutively and kept separate from text. The editorial office publisher reserves the right to reduce or enlarge illustrations. Photographs should be submitted as sharp, trimmed at right angles. Arrows, letters and numbers should be inserted with template rub-on letters.

Legends must be brief, self-sufficient explanations of the illustrations. Remarks such as "For explanation, see text" should be avoided. The legends should be typed on a separate page.

5. Offprints

The offprints of each paper are supplied with certain charge provided the order is received with the corrected proofs.

Journal of Neuroendoscopy

Submission Form & Process Check Sheet

*Fax this form to WBI Publication Section +81-3-3235-9377
and also **Send this form to Editor-in-chief by e-mail: shizambroi@aol.com

Process I. Fill the following *Submission Form*

Manuscript No. (if known): JNE-20 -#00

Manuscript Section (Select one and check with X mark on the section chosen)

- [] Original Paper, [] Review Article, [] Technical Note, [] Case Report
[] NEUROENDOSCOPY NEWS LETTER Section I: "Neuroendoscopy Federations and Societies in the World"
[] NEUROENDOSCOPY NEWS LETTER Section II: "Neuroendoscopy Study Groups in the World"
[] NEUROENDOSCOPY NEWS LETTER Section III: "Ongoing Neuroendoscopy Studies in the World"
[] NEUROENDOSCOPY NEWS LETTER Section IV: "Neuroendoscopy Hands-on Courses in the World"
[] NEUROENDOSCOPY NEWS LETTER Section V: "Neuroendoscopy Surgical Instructors Certification in the World"

Manuscript Title: _____

The Corresponding Author

Name: _____ **E-mail:** _____ **Phone:** _____ **Fax:** _____

Address: _____

All Authors must sign here:

Name	Signature	Date
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

(If more than 6 authors, please copy this form)

Process II. Chose one "Editor" on the continental basis and submit your manuscript by e-mail.

Continental Editors (Check with "x" mark on the name chosen)

- [North America] [] John R.W. Kestle, M.D. (Salt Lake City, USA)
[] Benjamin C. Warf, M.D. (Boston, USA)
[Europe] [] Paolo Cappabianca (Naples, Italy)
[] Giuseppe Cinalli, M.D. (Naples, Italy)
[] Volkan Etus (Kocaeli, Turkey)
[Asia] [] Jie Ma, M.D., Ph.D. (Shanghai, China)
[] Kyu-Chang Wang, M.D., Ph.D. (Seoul, Korea)
[] Takayuki Ohira, M.D. (Tokyo, Japan)
[] Nakamasa Hayashi, M.D. (Toyama, Japan)
[] N.K. Venkataramana (Bangalore, India)
[] Sandip Chatterjee (Kolkata, India)
[] Ashok Mahapatra, M.D. (New Delhi, India)
[] Cahndra Shekhar Deopujari, M.D. (Mumbai, India)
[Latin America] [] Carlos Gagliardi, M.D. (La Plata, Argentina)
[] Hamilton Matushita, M.D. (Sao Paulo, Brazil)
[Africa-Middle East] [] Ahmed Ammar, M.D. (Dammam, Saudi Arabia)
[] Mohamed Hafez Ramadan, M.D. (Cairo, Egypt)
[Australia] [] Charles Teo (Sydney, Australia)

e-mail address

John.kestle@hsc.utah.edu
benjamin.warf@childrens.harvard.edu
paolo.cappabianca@unina.it
giuseppe.cinalli@gmail.com
drvolkanetus@yahoo.com
Majie365@hotmail.com
kcwang@snu.ac.kr
tak@sc.keio.ac.jp
nakamasa@med.u-toyama.ac.jp
drnkvr@gmail.com
sandipchat@gmail.com
akmahapatra_22000@yahoo.com
cdeopujari@hotmail.com
carlosgaliardi1@gmail.com
matushita@uol.com.br
ahmed@ahamedammar.com
dindinosi@hotmail.com
Charlie@neuroendoscopy.info

Process III. The "Continental Editor" decides two referees (with or without him/her-self) from the "Continental Editorial Review Board" and complete the review process within 6 weeks.

Process IV. The "Continental Editor" will inform you the result of the review process and return the manuscript for revision, if needed. The accepted manuscript will be sent to the "Editor-in-Chief" for printing and publication from the individual "Continental Editor".