

INFORMATION FOR AUTHORS

Manuscripts

Manuscripts containing original materials are accepted for consideration on the understanding that neither the article nor any part of its essential substance, tables, or figures has been or will be published or submitted for publication elsewhere before appearing in the Journal. This restriction does not apply to abstracts or press reports published in connection with scientific meetings. Copies of any closely related manuscripts should be submitted to the Editor together with the manuscript that is to be considered by the Journal. The submission of more than one article dealing with related aspects of the same study is discouraged.

The original manuscript with one set of original figures and four copies of the complete manuscript should be submitted. Only one copy will be returned to authors. Manuscripts must be no longer than 3000 words.

Please supply an approximate word count (excluding abstract and references). Use standard-sized paper, and triple-spacing throughout. All submissions should be addressed to: the Editor-in-chief, Editorial Office of Kindai University Medical Association, Kindai University School of Medicine, 377-2 Ohnohigashi, Osakasayama 589-8511, Japan
Tel.: 0723-66-0221, ext, 3218,
Fax.: 0723-66-8810
E-Mail: henshu@med.kindai.ac.jp
by the author personally and should be sent by registered mail.

A covering letter signed by all authors should identify the person (with address and telephone number) responsible for any questions or negotiations regarding the manuscript; this letter should make it clear that the finally submitted manuscript has been seen and proved by all authors, and that they have taken due care to ensure the integrity of their work. At least one person's name must accompany any group names (e.g., "Thelma J. Smith, for the Kawachi Porphyria Group").

Acknowledgments will be limited to a column of Journal space, and those acknowledged will

be listed only once.

Letters to the Editor

Letters to the Editor should offer short, decisive observations of interest based on published data. They should not be preliminary observations that may need a later paper for validation.

Conflicts of Interest

Authors of research articles should disclose at the time of submission any financial arrangements they may have with any company whose product figures prominently in the submitted manuscript or with any company making a competing product. Such information will be held in confidence while the paper is under review and will not influence the editorial decision. However, if the article is subsequently accepted for publication, the editors will usually discuss with the authors the manner in which such information is to be communicated to the reader.

Since the essence of reviews and editorials is informed selection and interpretation of the literature, the Journal expects that authors of such articles will not have any financial interest in any company (or any of its competitors), making a product discussed in the article.

Announcements

Announcements of scientific meetings, conferences and other events that are of interest to the readership of Acta Medica Kindai University (Acta Med Kindai Univ) should be sent to the Editor at least 4 months prior to the intended date of publication.

Review Articles

Review articles on topics of broad interest are strongly desired and may be solicited by the Editor-in-Chief. Individuals who wish to prepare review articles should correspond directly with the Editor-in-Chief regarding the appropriateness of the proposed topic. Such articles are expected to be thorough, detailed, and should in-

clude appropriate references to the literature. The addition of tables and figures to summarize critical points is encouraged. These articles are themselves reviewed by the Editors and other expert reviewers before a final decision on publication is made, and revisions may be required.

Titles and Authors' Names

With each manuscript, provide a title page giving the following: the title of the paper (titles should be concise and descriptive, not declarative); a running head of fewer than 40 letter spaces; the name(s) of the author(s), including first name(s) in full; the name of the department and/or institution in which the work was done; the institutional affiliation of each author; and the name and address of the author to whom reprint requests should be addressed.

Abstracts

Provide on a separate page an abstract of not more than 250 words. This abstract should consist of four paragraphs, entitled Background, Methods, Results, and Conclusions. The text should thus briefly describe, respectively, the problem being addressed in the study, how the study was performed, the salient results, and what the authors conclude from the results.

Key Words

Three to 10 key words or short phrases should be added to the bottom of the abstract page. Employ terms from the Medical Subject Headings of Index Medicus.

References

List double-spaced references in numerical order at the end of the article according to their order of citation in the text. Include all authors' names, full article titles, and full publication details, or the most complete information available for articles "in press". If more than five authors, include the first author followed by et al. Abbreviate the names of journals according to the scheme used in the latest edition of Index Medicus (Superintendent of Documents, US Government Printing Office, Washington, DC 20402 U.S.A.). References to abstracts and

letters must be appropriately identified Personal communications, unpublished observations, and manuscripts submitted and "in preparation" must appear parenthetically in the text. Written permission must be submitted when citing any personal communications.

Examples of Reference Style

Journal articles, one or more authors :

1. Ashida T, et al. (1993) Change of serum erythropoietin levels after allogeneic bone marrow transplantation. *Acta Med Kindai Univ* 18: 13-19

Journal article, in press :

2. Foroni L, et al. Rearrangement of the T-cell receptor delta genes in human T cell leukemias. *Blood* (in press)

Complete book :

3. Adams DO, Edelson PJ, Koren HS (1981) Methods for Studying Mononuclear Phagocytes. San Diego, CA, Academic Press, pp 1-293

Chapter of book :

4. Sallan SE, Weinstein HJ (1987) Childhood acute leukemia, In: Nathan DG, Oski FA (eds): Hematology of Infancy and Childhood, Vol 2. Philadelphia, PA, Saunders, pp 1028-1031

Chapter of book that is part of a published meeting :

5. Baron MH, Maniatis T (1987) Stage-specific reprogramming of globin gene expression, In: Stamatoyannopoulos G, Nienhuis AW (eds): Developmental Control of Globin Gene Expression, Proceedings of the Fifth Conference on Hemoglobin Switching. New York, NY, Liss, pp 143-168

Chapter of book that is part of an unpublished meeting :

6. Freireich EJ (1988) Methotrexate to molecular genetics: Forty years of leukemia treatment. XXII Congress of the International Society of Hematology. Milan, Italy, p 27

Abstract :

7. Clift RA, Martin P, Fisher L, Buckner CD, Thomas ED (1987) Allogeneic marrow transplantation for CML in accelerated phase-risk factors for survival and relapse. *Blood* 70: 291a (abstr)

Footnotes and Abbreviations

Footnotes should appear at the bottom of their respective pages. Abbreviations should be defined at their first use and applied consistently throughout the article. Do not employ non-standard abbreviations or abbreviate term appearing fewer than three times. Give the chemical name of a compound after the first use of the trivial name; the trivial name may then follow throughout the article. Abbreviate units of measure only when used with numbers.

Tables

Each table should be printed or typed on a separate page. Tables should be appropriately numbered, using Arabic numerals and cited in numerical order in the text. Legends providing sufficient explanation to make the data intelligible without reference to the text must be typed on the same page.

Figures and Figure Legends

Figures must be cited in the text in numerical order using Arabic numerals. For photographs, submit three complete sets of clear, glossy, black-and-white prints. For line drawings, either a single set of photographs with three sets of copies, or three sets of high-quality laser figures are acceptable. Do not write on either the front or back of any photographs. Do not mount the figures, fasten them with paper-clips, or store them in clasp envelopes where the clasp can cause damage in transit. The name of the first author, the figure number, and designated top of the figure should be typed on a label affixed to the back of each figure. Figure legends should be typed double-spaced on a separate sheet, and should include a brief title and concise explanation for each figure, as appropriate. The cost of publishing color photographs will be borne by the authors.

Submission on Computer Disk

Authors of accepted and revised manuscripts are required to submit the final version of their paper on disk for typesetting. Please do not forget to sign and indicate the following on the form: the file name, operating system, and word processing software with version. Two hard-

copy versions of the manuscript that match the disk exactly are always required.

Proofreading

Authors of accepted manuscripts will receive galley proofs directly from the publisher.

Reprints

Reprints must be ordered in advance. An order form indicating the cost of reprints will be sent directly from the publisher with the galley proofs. Reprints orders, payments, and enquiries should be directed to the Editorial Office.

Ethical Approval

Human experiments : Intended studies on human subjects can proceed only after the investigations have obtained the voluntary consent of the subjects. A full explanation of the experiments must be made to the subjects before their consent is requested. Authors should draw attention to the Code of Ethics of the World Medical Association (Declaration of Helsinki, 1964, and Declaration of Tokyo, 1975). Approval in writing is also required for the performance of such experiments from the Chairman or the Ethics Committee of the relevant University, Research Institute or Hospital.

Animal experiments : Animal experiments must be performed so as to cause the least possible pain or discomfort to the animals. Accordingly, any anesthetic procedures employed must be described in detail including measures taken to maintain a satisfactory level of pain avoidance both during and after the experimental procedures. Muscle relaxants and paralytic agents are not of themselves anesthetics, and they should always be used in combination with drugs that are known to produce adequate analgesia.

Experimental animals must be maintained according to recognized standards designed to safeguard their welfare. This includes proper housing and food, as well as appropriate sanitary conditions. In this connection, investigators must be aware of the legal requirements for animal husbandry. They are also obliged to follow the Guiding Principles for the Care and Use of Animals.

Papers submitted to the Journal which fail to

INFORMATION FOR AUTHORS

provide satisfactory evidence of having followed the above requirements will be rejected after consideration by the Editorial Board of the Journal.

Copyright

The copyright to the article is transferred to Kindai University effective if and when the ar-

ticle is accepted for publication by Acta Medica Kindai University. The copyright covers the exclusive right to reproduce and distribute the article, including reprints, translations, photographic reproductions, electronic form or any other reproductions of similar nature. The submitting/corresponding author declares that all co-authors of this article have been informed of the submission.